## ADMISSION POLICY FOR UNDERGRADUATE (MBBS / BDS ) ADMISSIONS FOR ACADEMIC SESSION 2025-26

Admission procedure for undergraduate courses (**MBBS / BDS**) in ESIC Educational institutions shall be as follows:

- 1. **All India Quota:** 'All India Quota' will be 15% of total available seats in each of its Medical Institutions, or, All India Quota will be as per the prevailing Central Government's [i.e. Ministry of H & FW] directives for the said quota, from time to time. It will be filled up as per policy, including reservation policy, and procedures of the Central Government.
- 2. State Government Quota: Based on the location of the ESI's Medical Education Institution, a 'State Government Quota' will be as per the policy of respective States applicable to un-aided non-minority Institutions, or in the absence thereof, as may be mutually agreed to, between the respective State Government and the ESI Corporation from time to time. The Admissions to these seats will be made according to the policy, including reservation policy, and procedures of the State Government concerned, and these seats will be filled up accordingly.
- 3. Seats allocated for wards of insured persons (IPs): The remaining seats after allocation to All India Quota and the State Govt. Quota shall be treated as 'Seats allocated for wards of insured persons (IPs)'. It shall comprise of seats 'pooled' together on All India basis from various ESIC Medical / Dental Colleges, as the case may be. The seats shall be allotted to the 'Wards of Insured Persons' (IPs) on All India basis and shall be filled-up through merit cum preference basis, following due process specified below or as may be specified by ESIC from time to time.
- 4. Methodology for filling up of 'Seats allocated for wards of insured persons (IPs)': Available seats of 'Seats allocated for wards of insured persons (IPs)' in various States will be pooled on 'All India Basis' and allotted, among the wards of Insured persons (IPs). The 'guiding principles' for filling up of 'Seats allocated for wards of insured persons (IPs)' will be as under: -
  - 4.1 The 'Seats allocated for wards of insured persons (IPs)' will be filled through merit cum preference basis.
  - 4.2 Reservation policy of the Central Government will be followed, within the 'Seats allocated for wards of insured persons (IPs)' enumerated above.
  - 4.3 Candidates seeking admission under 'Seats allocated for wards of insured persons (IPs)' will have to fulfill the following eligibility criteria:
    - 4.3.1 Minimum eligibility criteria for admission will be as per MCC / NTA / NEET / NMC / DCI regulations
    - 4.3.2 Submit 'Ward of Insured Person certificate' issued by Competent / designated Authority for the purpose by ESIC.
  - 4.4 Prospective / desirous and eligible candidates will be required to appear in an All India competitive examinations in force or any other similar equivalent approved Central entrance test as may be specified from time to time by ESIC.

- 4.5 After qualifying in such Centralized test, candidates have to respond to the advertisement by the ESIC and, apply for admission under the 'Seats allocated for wards of insured persons (IPs)'.
- 4.6 Merit list would be prepared based on the All India rank of eligible applicants in the specified test / merit list for the year, consistent with the reservation policy of the Central Government for preparation of category-wise inter-se merit.
- 4.7 Candidates will be allotted the seats, based on their merit cum preference of Institution and category, through a centralized counseling for the 'Seats allocated for wards of insured persons (IPs)'.
- 4.8 **Mop-up Counseling**: Mop-up counseling would be conducted as per feasibility. Seats falling vacant / remaining unfilled / leftover, due to any reason, would be offered to remaining candidates as per the guidelines of the counseling Authority.
- 5. Unfilled / left over seats, if any, after conclusion of all counseling will be surrendered to the respective State Government for inclusion in the State Government Quota, to be filled up as per policy, including reservation policy, and procedures of the State Government in a manner so as to comply with the laid down time schedule for completion of admission process.
- 6. **Fee structure Stipulation:** Fee structure (Tuition fee & other approved fee) in ESIC Education Institutions will be as per approval by ESIC from time to time. There will be no capitation fee or profiteering in any form.
- 7. Execution of Bond for Service: All Candidates seeking admission to any ESIC Education Institution will have to execute a bond for ₹ 5 lakh to serve any ESIC / ESI Scheme (ESIS institution run by State Government) for a period of 01 year or as may be specified, from time to time. Further, the candidate would have the option to (i) furnish Bank Guarantee amounting to ₹ 5 lakh, 1 month before completion of internship, for a period of 14 months in lieu of the amount and original documents of the student would be retained by the Corporation pending the submission of Bank Guarantee; OR (ii) not furnish Bank Guarantee, as above, when original documents would be retained by ESIC till Bond conditions are met with, i.e. completion of service under bond or payment in lieu. Period of rural service, if any, as per policy of the Central or State Government, will be inclusive in the one-year period of the bond.
- Insured person: For availing the benefit of MBBS / BDS seats for his / her wards shall be as defined under Section (2), subsection (14) of the ESI Act, 1948', as on the last day of the contribution period immediately preceding the date of notification for NEET-UG for the relevant year. Definition under Section (2), subsection (14) of the ESI Act, 1948 is reproduced as under;

'Insured person' means a person who is or was an employee in respect of whom contributions are or were payable under this Act and who is by reason thereof, entitled to any of the benefits provided under this Act.

**Note:** The critical date for eligibility under 'Seats allocated for wards of insured persons (IPs)' for 2025-26 would be 30.09.2024, i.e. <u>only a person who is 'Insured Person' as per the Act, as on 30.09.2024</u> would be eligible for availing benefit under the 'Seats allocated for wards of insured persons (IPs)' for his / her child / children.

9. 'Ward of Insured Person' will be children / child of an Insured person who are / is eligible for benefit under the ESI Act as on the last date of submission of application form for NEET- UG for the relevant year.

Note: The critical date for determining age of the Ward of the IP as per Section 2 (11) (iii) of the ESI Act, 1948, for the benefit of admission to MBBS / BDS course under Insured Person Quota, would be last date of submission of application form for NEET- UG for the relevant year.

10. Regional Director / Other Officer / Authority / Committee under ESIC as may be specified by ESIC from time to time shall be the Competent Authority to issue the 'Ward of Insured Person' certificate. The specified Competent Authority of ESIC will issue the certificate.

# ADMISSION PROCEDURE FOR B.Sc (Nursing) ADMISSIONS FORACADEMIC SESSION 2025-26

- Methodology for filling up of 'Seats allocated for wards of insured persons (IPs)': Available seats of 'Seats allocated for wards of insured persons (IPs)' in various States will be pooled on 'All India Basis' and allotted, among the wards of Insured persons (IPs). The 'guiding principles' for filling up of 'Seats allocated for wards of insured persons (IPs)' will beas under: -
  - 1.1 The 'Seats allocated for wards of insured persons (IPs)' will be filled through merit cum preference basis.
  - 1.2 Reservation policy of the Central Government will be followed, within the 'Seats allocated for wards of insured persons (IPs)' enumerated above.
  - 1.3 Candidates seeking admission under 'Seats allocated for wards of insured persons (IPs)' will have to fulfill the following eligibility criteria:
    - 1.3.1 Minimum eligibility criteria for admission will be as per MCC/ NTA / NEET / Nursing Council regulations
    - 1.3.2 Submit 'Ward of Insured Person certificate' issued by Competent / designated Authority for the purpose by ESIC.
  - 1.4 Prospective / desirous and eligible candidates will be required to appear in an All India competitive examinations in force or any other similar equivalent approved Central entrance test as may bespecified from time to time by ESIC.
  - 1.5 After qualifying in such Centralized test, candidates have to respond to the advertisement by the ESIC and, apply for admission under the 'Seats allocated for wards of insured persons (IPs)'.
  - 1.6 Merit list would be prepared based on the All India rank of eligible applicants in the specified test / merit list for the year, consistent with the reservation policy of the Central Government for preparation of category-wise inter-se merit.
  - 1.7 Candidates will be allotted the seats, based on their merit cum preference of Institution and category, through a centralized counseling for the 'Seats allocated for wards of insured persons (IPs)'
  - 1.8 Mop-up Counseling– Mop-up counseling would be conducted as per feasibility. <u>Seats falling vacant / remaining unfilled /</u>

<u>leftover, due to</u> <u>any reason</u>, would be offered to balance candidates as per the guidelines of the counseling Authority.

- 1.9 Unfilled / left over seats, if any, after conclusion of all counseling will be surrendered to the respective State Government for inclusion in the State Government Quota, to be filled up as per policy, including reservation policy, and procedures of the State Government in a manner so as to comply with the laid down time schedule for completion of admission process.
- 2. Insured person: For availing the benefit of B.Sc (Nursing) seats for his / her wards shall be as defined under Section (2), subsection (14) of the ESI Act, 1948', as <u>on the last day of the contribution period immediately preceding the date of notification for-year</u>. Definition under Section (2), subsection (14) of the ESI Act, 1948 is reproduced as under; 'Insured person' means a person who is or was an employee in respect of whom contributions are or were payable under this Act and who is by reason thereof, entitled to any of the benefits provided under this Act".

**Note:** The critical date for eligibility under 'Seats allocated for wards of insured persons (IPs)' **for 2025-26 would be 30/09/2024,** *i.e.* <u>only a person who is 'Insured Person' as per the Act, as on</u> <u>30/09/2024</u> would be eligible for availing benefit under the 'Seats allocated for wards of insured persons (IPs)' for his / her child / children.

- 3. 'Ward of Insured Person' will be children / child of an Insured personwho are / is eligible for benefit under the ESI Act as on <u>the last date of submission of application form</u> <u>for NEET- UG for the relevant year.</u> Note: The critical date for determining age of the Ward of the IP as perSection 2 (11) (iii) of the ESI Act, 1948, for the benefit of admission to B.Sc (Nursing) course under Insured Person Quota, would be last date of submission of application form for NEET- UG for the relevant year for A.Y. 2025-26 the last date of submission of application form to 07.03.2025
- 4. Regional Director / Other Officer / Authority / Committee under ESIC as may be specified by ESIC from time to time shall be the Competent Authority to issue the "Ward of Insured Person" certificate. The specified Competent Authority of ESIC will issue the certificate.

## List of documents to be carried along-with, with self-attested photocopies, for Admission process at the allotted Medical / Dental / Nursing College, ESIC or otherwise

- i) ESIC Pehchan card
- ii) Copy of Birth Certificate / Matriculation Certificate for proof of Date of Birth.
- iii) Copy of Aadhar card, if available.
- iv) Senior Secondary School certificate (+2). Provisional, if final has not been issued.
- v) National Eligibility cum Entrance Test 2025 [NEET (UG) 2025] Admit Card
- vi) NEET 2025 Scorecard indicating All India Rank
- vii) Ward of Insured Person Certificate AY 2025' issued by ESIC.
- viii) SC / ST / OBC / PH Certificate as applicable; and in the format as per NEET-2025 brochure. The PH certificate would be subject to verification by Competent ESIC Board, if required.
- ix) EWS Certificate by Competent Authority
- x) For FEMALE CANDIDATES ONLY
  - ♦ Affidavit by candidate as per Annexure 4
  - Affidavit by IP as per Annexure 5

### **WARD of IP' CERTIFICATE (2025 - 2026)**

Certificate No..... NEET Roll No..... Photo of `Ward of IP' (As Uploaded)

Photo of IP (As Uploaded)

### 'Ward of Insured Person' (IP) – CERTIFICATE

### DATE:

## **REGIONAL DIRECTOR / SRO I/C**

PLACE:

#### ANNEXURE – 3 (B)

'WARD of IP CERTIFICATE' (2025 - 2026)

Certificate No..... NEET Roll No..... Photo of `Ward of IP' (As Uploaded) Photo of IP (As Uploaded)

**'Ward of Insured Person' (IP) – CERTIFICATE for** (Delete whatever is not applicable)

## i. Ward of IPs in receipt of Dependents' Benefit OR

### ii. IPs in receipt of PDB (Permanent Disability Benefit)

#### OR

\*Strike out (1) or (2) as applicable

### DATE:

### **REGIONAL DIRECTOR / SRO I/c**

PLACE:

### **ANNEXURE - 4**

### **AFFIDAVIT (By Female Candidate only)**

- 1. That deponent Ms. ....., aged ...... years is the daughter of Shri / Smt.
- 2. Shri / Smt. ..... is employed with the factory establishment, viz ...... covered under ESI Act vide Code No.....
- 3. The father / mother of the deponent is beneficiary under the ESI Act having Insurance no. .....
- 4. The deponent is unmarried and wholly dependent on the earnings of Insured Person.
- 5. The deponent hereby declares that aforesaid facts are correct on the basis of the record and if the aforesaid declaration is found to be incorrect and contrary to the records, the admission sought shall be declared illegal and liable to be cancelled.
- 6. The deponent further declares that if the information submitted by the deponent is found to be incorrect the deponent would be liable to be prosecuted in accordance with law.

## DEPONENT

### **VERIFICATION:**

I swear by this Affidavit that the contents of my above affidavit are true and correct to my knowledge and belief. No part of it is false and nothing relevant has been concealed therein.

Verified at ....., 2025.

#### DEPONENT

[To be duly Notarized]

### AFFIDAVIT (By IP – only in case of female candidate)

- That deponent is an employee with the factory / establishment, viz ...... covered under ESI Act vide Code No. .....
   The Deponent is a beneficiary under ESI Act. having Insurance No .....
- 3. The daughter (Name: .....) of the deponent is unmarried and wholly dependent on the earnings of Insured Person.
- 4. The deponent hereby declares that aforesaid facts are correct on the basis of the record and if the aforesaid declaration is found to be incorrect and contrary to the records, the admission sought shall be declared illegal and liable to be cancelled.
- 5. The deponent further declares that if the information submitted by the deponent is found to be incorrect, the deponent would be liable to be prosecuted and face the consequential action which the ESI Corporation may deem fit and proper.

#### DEPONENT

#### VERIFICATION

I swear by this Affidavit that the contents of my above affidavit are true and correct to my knowledge and belief. No part of it is false and nothing relevant has been concealed therein.

Verified at ..... on this ..... day of ..... 2025.

#### DEPONENT

[To be duly Notarized]

## FORMAT OF BOND (FOR UG – MEDICAL / DENTAL STUDENTS in ESIC Colleges)

## (To be executed on Stamp Paper of value as applicable under Stamp Duty Act. Duly Notarized)

KNOW ALL MEN BY THESE PRESENTS THAT We (1) (Mr./Mrs./Ms.) ..... (herein-after called the Bounden) Son / daughter / wife of ..... residing at Address.....) (Residential and (2) Shri 1 Smt. ...... (herein after called 'the Surety / Sureties') son / daughter / wife of ..... residing at (Here enter address) ..... do here by bind ourselves and each of us & our respective heirs, executors & administrators jointly and severally to pay to the Employees' State Insurance Corporation (herein after referred to as 'the Corporation') on demand the total amount of Rs. 5,00,000 (Rupees Five Lakh only) with interest @ 12% towards failure to fulfill the obligation / for violation of the condition here-in-after mentioned. The bounden and sureties shall have the option to (i) furnish Bank Guarantee\*\* amounting to Rs 5,00,000 (Rupees Five lakh only) 1 month before completion of internship, for a period of 14 months in favour of the Dean of the ESIC Institution in lieu of the amount, and original documents of the student would be retained by the Corporation pending the submission of Bank Guarantee; OR (ii) not furnish Bank Guarantee, as above, when original documents would be retained by ESIC till Bond conditions are met with, i.e. completion of service under bond or payment in lieu. The total obligation amount would not exceed Rs. 05 lakh at any stage. Signed this ...... Day of ..... in the year ..... by the bounden

(Mr./Mrs./Ms.) ..... and Surety / Sureties Shri / Smt. ....

### Signature

In the presence of witness\*:

- 1. Signature (Name & Address with official seal)
   1. Signature of BOUNDEN (Name & Address\*\*, Photo ID No.)
- 2. Signature (Name & Address)
- Signature of SURETY / SURETIES (Name & Address\*\*, Photo ID No.)

\*\*The provision of Bank Guarantee is subject to final outcome in various Writ Petitions pending in the Hon'ble High Courts.

WHEREAS the Bounden (Mr./Mrs./Ms.) ..... has been selected to undergo ...... has been selected to (here enter the name of the course of study) on the basis of merit Central / State / Stake Holder in ESIC Medical Education Institution (Name of the Institution) for a period of ...... (duration of Course).

AND WHEREAS the Corporation have agreed to incur the expenses on condition that after successful completion of the course of study the bounden shall serve any of the institution, of the Corporation or of ESI Scheme of the State Government, as the case may be, for a period of one year anywhere in India and also subject to the terms and conditions hereinafter appearing and the bounden and the surety / sureties have agreed to the same.

NOW the condition of the above written obligation is that in the event the Bounden discontinues the study or after completion of the MBBS / BDS Course of study to which he / she was selected, fails to serve the Corporation for period of one year, the Corporation shall have the right to invoke the Bank Guarantee so furnished by the Bounden and sureties.

The bond is legally binding on the bounden and the sureties. The above written obligation shall be void and of no effect in event of invocation of Bank Guarantee; otherwise this shall remain in full force and effect.

PROVIDED further that the bounden and the surety / sureties do hereby agree that all sums found due to the Corporation under or by virtue of this bond shall be recovered jointly and severally from them and their properties movable and immovable as if such dues were arrears of land revenue under the provisions of the Revenue Recovery Act for the time being in force or in such other manner as the Corporation may deem fit.

PROVIDED further that during the tenure of study the Bounden shall be paid stipend in the internship year as per guidelines of Ministry of Health & Family Welfare, GoI, or as decided by the Corporation from time to time.

Provided further that it is not necessary for the Corporation to sue the bond holder before taking action on the surety / sureties, under this bond and the liabilities of the surety / sureties is Co-extensive with that of the Bounden and shall not be affected by the Corporation giving time or any other indigence to the bounden or by the Corporation varying of the terms and conditions herein contained,

Signed this ...... Day of ...... in the year...... by the bounden (Mr./Mrs./Ms.) ..... by the sounden (Mr./Mrs./Ms.) ......

#### Signature

In the presence of witness\*:

- 1. Signature (Name & Address with official seal)
- 1. Signature of BOUNDEN (Name & Address\*\*, Photo ID No.)
- 2. Signature (Name & Address)
- 2. Signature of SURETY / SURETIES (Name & Address\*\*, Photo ID No.)

\*Dean / Administrative Officer of ESIC Medical Education Institution will sign as witness. \*\*Proof of Residential Address of Bounden and Surety / Sureties is to be obtained.

## FORMAT OF BOND (FOR UG – MEDICAL STUDENTS in State Govt. Colleges with IP Quota seats)

### (To be executed on Stamp Paper of value as applicable under Stamp Duty Act. Duly Notarized)

KNOW THESE PRESENTS THAT ALL MEN BY We (1)(Mr./Mrs./Ms.) ...... (herein after called the Bounden) son / daughter / wife of ..... residing at (Residential address .....) and (2) Shri/Smt. ...... (hereinafter called 'the Surety / Sureties') son / daughter / wife of ..... residing at (Here enter address) ..... do hereby bind ourselves and each of us & our respective heirs, executors & administrators jointly and severally to pay to the Employees' State Insurance Corporation (herein after referred to as 'the Corporation') on demand the total amount of Rs 5,00,000 (Rupees Five Lakh only) with interest @ 12% towards failure to fulfill the obligation / for violation of the condition here-in-after mentioned. The bounden and sureties shall have the option to (i) furnish Bank Guarantee\*\* amounting to Rs 5,00,000 (Rupees Five lakh only) 1 month before completion of internship, for a period of 14 months in favour of the Regional Director, ESIC, in lieu of the amount, and original documents of the student would be retained by the Corporation pending the submission of Bank Guarantee; OR (ii) not furnish Bank Guarantee, as above, when original documents would be retained by ESIC till Bond conditions are met with, i.e. completion of service under bond or payment in lieu. The total obligation amount would not exceed Rs. 05 lakh at any stage.

Signed this ...... Day of ..... in the year ..... by the bounden (Mr./Mrs./Ms.) ..... and Surety / Sureties Shri / Smt .....

#### Signature

In the presence of witness\*:

- 1. Signature (Name & Address with official seal)
- Signature of BOUNDEN (Name & Address\*\*, Photo ID No.)
- 2. Signature (Name & Address)
- Signature of SURETY / SURETIES (Name & Address\*\*, Photo ID No.)

\*\*The provision of Bank Guarantee is subject to final outcome in various Writ Petitions pending in the Hon'ble High Courts.

 the basis of merit Central / State / Stake Holder in (Name of the Institution) ...... for a period of ...... (duration of Course).

AND WHEREAS after successful completion of the course of study the bounden shall serve any of the institution, of the Corporation or of ESI Scheme of the State Government, as the case may be, for a period of one year anywhere in India and also subject to the terms and conditions herein after appearing and the bounden and the surety / sureties have agreed to the same.

NOW the condition of the above written obligation is that in the event the Bounden discontinues the study or after completion of the MBBS / BDS Course of study to which he / she was selected, fails to serve the Corporation for period of one year, the Corporation shall have the right to invoke the Bank Guarantee so furnished by the Bounden and sureties.

The bond is legally binding on the bounden and the sureties. The above written obligation shall be void and of no effect in event of invocation of Bank Guarantee; otherwise this shall remain in full force and effect.

PROVIDED further that the bounden and the surety / sureties do hereby agree that all sums found due to the Corporation under or by virtue of this bond shall be recovered jointly and severally from them and their properties movable and immovable as if such dues were arrears of land revenue under the provisions of the Revenue Recovery Act for the time being in force or in such other manner as the Corporation may deem fit.

PROVIDED further that during the tenure of study the Bounden shall be paid stipend in the internship year as per guidelines of Ministry of Health & Family Welfare, GoI, or as decided by the Corporation from time to time.

PROVIDED further that it is not necessary for the Corporation to sue the bond holder before taking action on the surety / sureties, under this bond and the liabilities of the surety / sureties is Co-extensive with that of the Bounden and shall not be affected by the Corporation giving time or any other indigence to the bounden or by the Corporation varying of the terms and conditions herein contained.

Signed this ...... Day of ..... in the year ..... by the bounden (Mr./Mrs./Ms.) ..... and Surety / Sureties Shri / Smt. .....

#### Signature

- 1. Signature (Name & Address with official seal)
- 1. Signature of BOUNDEN (Name & Address\*\*, Photo ID No.)
- 2. Signature (Name & Address)
- Signature of SURETY / SURETIES (Name & Address\*\*, Photo ID No.)

\*Regional Director / RD (I/c) of ESIC Regional Office will sign as witness. \*\*Proof of Residential Address of Bounden and Surety / Sureties is to be obtained.