

No. 56/Z/11/15/01/2019/Co-ordn

Date:02/04/2025



க.ரா.பி.
நி.
E.S.I.C.

தொழிலாளர் அருகக் காப்பீட்டு

கழகம்

कर्मचारीराज्यबीमानिगम

**EMPLOYEES' STATE INSURANCE
CORPORATION**

தொழிலாளர் & வேலைவாய்ப்புத் துறை,

இந்திய அரசு

श्रम एवं रोजगार मंत्रालय, भारत सरकार

Ministry of Labour & Employment,
Govt. of India



सत्यमेव जयते

சார் மண்டல அலுவலகம்

उपक्षेत्रीयकार्यालय

SUB REGIONAL OFFICE

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CIRCULAR

Subject: Formation of Quality Council – Willingness from Staff

As per the Headquarters' circular dated 20.3.2025(attached herewith), a Quality Council is to be formed at SRO-Coimbatore with a maximum of 12 members, ensuring representation from various branches as detailed below:

Branch	Number of Representatives
Branch Office	2 (One BM / One MTS) *
Revenue Branch	2
Benefits Branch	1
Recovery Branch	1
Inspection Branch	1
General & PR Branch	1
Admin Branch	1
F&A / Cash	1
Medical Referee	1
ICT	1

** The Branch Office representation may be given by a branch located within Coimbatore city, as the Quality Council will meet periodically.*

Additionally, the Coordination Branch Officer will act as the Coordinator, and three officers available at SRO-Coimbatore will be represented as Ex-officio members/facilitators. The Head of Office [JD (i/c)] will serve as the Head of the Quality Council.

All officers and staff members interested in being part of the Quality Council are requested to submit their willingness to the coordination Branch by 4.4.2025. Kindly go through the Hqrs circular for the role and functions of Quality Council.

For any clarifications, kindly contact the Coordination Branch.

This is issued with the approval of JD(i/c).

Assistant Director
(Co-Ordination Branch)

To:

All Branch Officers and Staff of SRO Coimbatore.

All Branch Offices of SRO-Coimbatore.