



क.रा.बी.नि.
ESIC

தொழிலாளர் அரசு காப்பீட்டுக்கழகம்
कर्मचारी राज्य बीमा निगम
EMPLOYEES' STATE INSURANCE CORPORATION
இந்திய அரசு
श्रम एवं रोजगार मंत्रालय, भारत सरकार
Ministry of Labour & Employment,
Govt. of India



सत्यमेव जयते

சார் மண்டல அலுவலகம்
उप क्षेत्रीय कार्यालय
SUB REGIONAL OFFICE
ராமநாதபுரம், கோயம்புத்தூர் - 45
पञ्चदेव, 1897, त्रिची रोड, रामनाथपुरम, कोयंबतूर -45
Panchdeep Bhavan, 1897, Trichy Road,
Ramanathapuram, Coimbatore -45

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सं. 56/A/25/15/2022-Admn

दिनांक : 04.03.2025

कार्यालय आदेश संख्या / OFFICE ORDER No. 25/ 2025

सक्षम प्राधिकारी ने निम्नलिखित अधिकारी/कर्मचारी को उनके नाम के समक्ष दर्शाए गए अनुसार अर्जित अवकाश/अर्ध वे.अव./परिवर्तित अव. मंजूर करने की स्वीकृति प्रदान की है।

The Competent Authority has granted Earned Leave/ Half Pay Leave/ Commuted Leave/EOL to the following Officer(s)/Official(s) as indicated against their/his/her name(s):

क्रमांक Sl. No	नाम एवं पदनाम Name & Designation of the Officials (Shri/Smt)	आवेदित अवकाश Leave applied for	पूर्वलग्न /अनुलग्न Prefix/suffix	शेष अव. Balance EL/HPL
1	Asokumar Kunjan, SSO	EL: 17.12.24 (1 day) Com.L: 08.01.25 – 10.01.25 (3 days)	Pre/Suf: Nil/ Nil Pre/Suf: Nil/ 11.01.25, 12.01.25	25/41
2	Indralega Anandasekar, SSO	EL: 16.09.24 – 18.09.24 (3 days) EL: 19.11.24 (1 day) EL: 09.12.24 – 10.12.24 (days)	Pre/Suf:14.09.24, 15.09.24/ Nil Pre/Suf: Nil/ Nil Pre/Suf: 07.12.24, 08.12.24/ Nil	74/58
3	Mohanapriya K S, SSO	EL: 21.10.24 (1 day) EL: 30.10.24 (1 day) EL: 01.11.24 (1 day) EL: 25.11.24 (1 day)	Pre/Suf: 19.10.24, 20.10.24/ Nil Pre/Suf: Nil/ Nil Pre/Suf: Nil/ 02.11.24, 03.11.24 Pre/Suf: 23.11.24, 24.11.24/ Nil	136/125
4	Parameswaran K, SSO	EL: 18.12.23 – 29.12.23 (12 days) EL: 02.12.24 – 06.12.24 (5 days) EL: 23.12.24 – 27.12.24 (5 days) EL: 24.02.25 – 28.02.25 (5 days)	Pre/Suf: 16.12.23, 17.12.23/ 30.12.23, 31.12.23 Pre/Suf: 30.11.24, 01.12.24/ 07.12.24, 08.12.24 Pre/Suf: 21.12.24, 22.12.24/ 28.12.24, 29.12.24 Pre/Suf: 22.02.25, 23.02.25/ 01.03.25, 02.03.25	296/296
5	Shama S Kolvekar, SSO	EL: 11.10.24 – 18.10.24 (8 days) EL: 19.10.24 – 01.11.24 (14 days)	Pre/Suf: Nil/ 02.11.24, 03.11.24	241/89
6	Uma E, SSO	EL: 01.11.24 (1 day) EL: 13.02.25 – 14.02.25 (2 days)	Pre/Suf: Nil/ 02.11.24, 03.11.24 Pre/Suf: Nil/ 15.02.25, 16.02.25	294/285
7	Vanitha M, SSO	EL: 16.10.24 (1 day) EL: 30.10.24 (1 day) EL: 11.11.24 (1 day) EL: 12.11.24 (1 day) HPL: 26.11.24 – 27.11.24 (2 days) HPL: 04.12.24 – 05.12.24 (5 days) HPL: 16.12.24 (1 day) EL: 23.01.25 (1 day)	Pre/Suf: Nil/ Nil Pre/Suf: Nil/ Nil Pre/Suf: 09.11.24, 10.11.24/ Nil Pre/Suf: Nil/ Nil Pre/Suf: Nil/ Nil Pre/Suf: 14.12.24, 15.12.24/ Nil Pre/Suf: Nil/ Nil	12/15
8	Aravindhkumar A, Asst.	EL: 26.12.24 (1 day)	Pre/Suf: 25.12.24/ Nil	246/220

9	DineshKumar M, Asst.	EL: 30.12.24 (1 day)	Pre/Suf: 28.12.24, 29.12.24/ Nil	294/172
10	Helen Deepa S, Asst.	EL: 05.11.24 – 06.11.24 (2 days) EL: 21.11.24 (1 day) EL: 23.12.24 – 01.01.25 (10 days)	Pre/Suf: Nil/ Nil Pre/Suf: Nil/ Nil Pre/Suf: 21.12.24, 22.12.24/ Nil	313/195
11	Nagaraj S, Asst.	EL: 24.09.24 – 25.09.24 (2 days) EL: 11.11.24 – 12.11.24 (2 days)	Pre/Suf: Nil/ Nil Pre/Suf: 09.11.24, 10.11.24/ Nil	291/125
12	Premanandan B S, Asst.	EL: 09.12.24 – 18.12.24 (10 days)	Pre/Suf: 07.12.24, 08.12.24/ Nil	303/321
13	Rajesh Babu M A, Asst.	EL: 22.10.24 (1 day) EL: 05.11.24 – 08.11.24 (4 days) EL: 19.11.24 (1 day) EL: 25.11.24 (1 day) EL: 09.12.24 – 13.12.24 (5 days) EL: 02.01.25 – 03.01.25 (2 days) EL: 08.01.25 – 10.01.25 (3 days) EL: 06.02.25 – 07.02.25 (2 days) EL: 21.02.25 91 day)	Pre/Suf: Nil/ Nil Pre/Suf: Nil/ 09.11.24, 10.11.24 Pre/Suf: Nil/ Nil Pre/Suf: 23.11.24, 24.11.24/ Nil Pre/Suf: 07.12.24, 08.12.24/ 14.12.24, 15.12.24 Pre/Suf: Nil/ 04.01.25, 05.01.25 Pre/Suf: Nil/ 11.01.25, 12.01.25 Pre/Suf: Nil/ 08.02.25, 09.02.25 Pre/Suf: Nil/ 22.02.25, 23.02.25	307/151
14	Renga Rajeswari S, Asst.	EL: 26.12.24 – 27.12.24 (2 days)	Pre/Suf: 25.12.24/ 28.12.24, 29.12.24	315/221
15	Santhosh Kumar S, Asst.	EL: 03.10.24 (1 day)	Pre/Suf: 02.10.24/ Nil	195/263
16	Saravana Kumar S, Asst.	EL: 18.06.24 – 21.06.24 (4 days) EL: 29.07.24 (1 day) EL: 05.08.24 (1 day) EL: 09.09.24 – 10.09.24 (2 days) EL: 14.10.24 (1 day) Com.L: 30.10.24-08.11.24 (10 days) Com.L: 09.11.24-14.11.24 (6 days) EL: 27.01.25 – 28.01.25 (2 days) EL: 06.02.25 -07.02.25 (2 days)	Pre/Suf: 17.06.24/ 22.06.24, 23.06.24 Pre/Suf: 27.07.24, 28.07.24/ Nil Pre/Suf: 03.08.24, 04.08.24/ Nil Pre/Suf: 07.09.24, 08.09.24/ Nil Pre/Suf: 12.10.24, 13.10.24/ Nil Pre/Suf: Nil/ Nil Pre/Suf: 25.01.25, 26.01.25/ Nil Pre/Suf: Nil/ 08.02.25, 09.02.25	306/201
17	Saravana Prasath T, Asst.	EL: 18.11.24 – 19.11.24 (2 days) EL: 28.01.25 – 29.01.25 (2 days)	Pre/Suf: 16.11.24, 17.11.24/ Nil Pre/Suf: Nil/ Nil	253/138
18	Savitha Govindaswamy, Asst.	EL: 28.10.24 – 30.10.24 (3 days) EL: 31.10.24 (1 day) EL: 02.12.24 (1 day) EL: 27.02.25 – 28.02.25 (2 days)	Pre/Suf: 26.10.24, 27.10.24/ Nil Pre/Suf: 30.11.24, 01.12.24/ Nil Pre/Suf: Nil/ 01.03.25, 02.03.25	313/264
19	Sindhu P, Asst.	EL: 04.11.24 (1 day) EL: 26.11.24 – 27.11.24 (2 days) EL: 12.12.24 – 13.12.24 (2 days) EL: 26.12.24 – 27.12.24 (2 days) EL: 05.02.25 – 07.02.25 (3 days)	Pre/Suf: 02.11.24, 03.11.24/ Nil Pre/Suf: Nil/ Nil Pre/Suf: Nil/ 14.12.24, 15.12.24 Pre/Suf: 25.12.24/ 28.12.24, 29.12.24 Pre/Suf: Nil/ 08.02.25, 09.02.25	152/152
20	Srirajshivashankar V, Asst.	EL: 09.10.24 (1 day) EL: 22.10.24 (1 day) EL: 01.11.24 (1 day)	Pre/Suf: Nil/ Nil Pre/Suf: Nil/ Nil Pre/Suf: Nil/ 02.11.24, 03.11.24	111/225

		EL: 05.11.24 (1 day) EL: 12.11.24 (1 day) EL: 25.11.24 – 26.11.24 (2 days) EL: 24.12.24 (1 day) EL: 25.12.24 – 26.12.24 (2 days) EL: 29.01.25 (1 day) EL: 18.02.25 (1 day)	Pre/Suf: Nil/ Nil Pre/Suf: Nil/ Nil Pre/Suf: 23.11.24, 24.11.24/ Nil Pre/Suf: Nil/ Nil Pre/Suf: Nil/ Nil Pre/Suf: Nil/ Nil	
21	Velmurugan S, Asst.	EL: 20.11.24 (1 day)	Pre/Suf: Nil/ Nil	128/272
22	Vijisha V, Asst.	EL: 12.11.24 – 13.11.24 (2 days) EL: 17.12.24 – 18.12.24 (2 days) EL: 27.01.25 (1 day)	Pre/Suf: Nil/ Nil Pre/Suf: Nil/ Nil Pre/Suf: 25.01.25, 26.01.25/ Nil	88/105
23	Abarna S, UDC	EL: 11.02.25 (1 day)	Pre/Suf: Nil/ Nil	62/50
24	Balamurugan K, UDC	Com.L: 19.12.24 – 20.12.24 (2 days)	Pre/Suf: Nil/21.12.24, 22.12.24	140/100
25	Jithin Das K V, UDC	EL: 10.02.25 (1 day) EL: 12.02.24 (1 day) EL: 16.02.24 (1 day) EL: 04.03.24 (1 day)	Pre/Suf: 08.02.25, 09.02.25/ Nil Pre/Suf: 10.02.24, 11.02.24/ Nil Pre/Suf: Nil/ 17.02.24, 18.02.24 Pre/Suf: 02.03.24, 03.03.24/ Nil	63/60
26	Kannan M, UDC	EL: 28.10.24 - 01.11.24 (5 days)	Pre/Suf: 26.10.24, 27.10.24/ 02.11.24, 03.11.24	198/133
27	Maxmin X. UDC	EL: 03.02.25 (1 day)	Pre/Suf: 01.02.25, 02.02.25/ Nil	81/134
28	Nagalakshmi K, UDC	EL: 13.11.24 – 14.11.24 (2 days) EL: 04.12.24 (1 day) EL: 20.12.24 (1 day)	Pre/Suf: Nil/ Nil Pre/Suf: Nil/ Nil Pre/Suf: Nil/ 21.12.24, 22.12.24	41/48
29	Rajeevan A, UDC	EL: 15.10.24 (1 day) EL: 01.11.24 (1 day)	Pre/Suf: Nil/ Nil Pre/Suf: Nil/ 02.11.24, 03.11.24	30/323
30	Ratheesh k, UDC	EL: 04.10.24 – 07.10.24 (4 days)	Pre/Suf: Nil/ Nil	24/23
31	Tamil Chazhiyan S, UDC	EL: 30.01.25 – 31.01.25 (2 days)	Pre/Suf: Nil/ 01.02.25, 02.02.25	107/80
32	Venkata Sasidhar Puli, UDC	EL: 03.02.25 (1 day)	Pre/Suf: 01.02.25, 02.02.25/ Nil	97/116
33	A C Vijeymurugan, UDC	Com.L: 19.11.24 – 21.11.24 (3 days)	Pre/Suf: Nil/ Nil	73/56
34	Rajamani R, LDC	EL: 26.12.23 (1 day) EL: 10.02.25 (1 day)	Pre/Suf: 25.12.23/Nil Pre/Suf: 08.02.25, 09.02.25/ Nil	308/325
35	Rathinam D, LDC	EL: 31.12.25 (1 day) EL: 30.01.25 – 31.01.25 (2 days)	Pre/Suf: Nil/ Nil Pre/Suf: Nil/ 01.02.25, 02.02.25	29/93
36	Krishnaprasad T Arun, MTS	EL: 03.02.25 – 04.02.25 (2 days)	Pre/Suf: 01.02.25, 02.02.25/ Nil	42/45
37	Vankudoth Basha Naik, MTS	EL: 05.11.24 – 14.11.24 (10 days) HPL: 15.11.24 – 25.11.24 (11 days)	Pre/Suf: Nil/ Nil	0/6

It is certified that the above official(s) would have been continued to officiate in the same post but for their proceeding on leave during the above periods and that the periods of the above will count for increment.

It is also certified that necessary entries have been done in the service book/ service Card of the concerned and certificate under FR 26(b) has been issued.

उप निदेशक (प्रशासन)
DY. DIRECTOR (Admin)

सेवा में / **To:** The Officer/ Official concerned.
प्रतिलिपि / **Copy to :** F&A Br./Cash Br.