



தொழிலாளர் அரசு காப்பீட்டுக்கழகம்
कर्मचारी राज्य बीमा निगम
EMPLOYEES' STATE INSURANCE CORPORATION
தொழிலாளர் & வேலைவாய்ப்புத்துறை,
இந்திய அரசு
श्रम एवं रोजगार मंत्रालय, भारत सरकार
Ministry of Labour & Employment,
Govt. of India



சார்மண்டல அலுவலகம்
उपक्षेत्रीय कार्यालय
SUB REGIONAL OFFICE
பஞ்சதீப்பவன், 1897, திருச்சிசாலை,
ராமநாதபுரம், கோயம்புத்தூர் - 45
पंचदीपभवन, 1897, त्रिचीरोड, रामनाथपुरम, कोयंबतूर -45
Panchdeep Bhavan, 1897, Trichy Road,
Ramanathapuram, Coimbatore -45

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ச. 56/A/22/11/1/2016/Admn

दिनांक: 06-12-2024

कार्यालय आदेश सं. 267 का 2024/ OFFICE ORDER NO. 267 OF 2024

उप निदेशक (प्रभारी), उप क्षेत्रीय कार्यालय, कोयंबतूर ने निम्न प्रकार स्थानांतरण/तैनाती के आदेश दिए हैं

The Deputy Director I/c., Sub Regional Office, Coimbatore has ordered transfer/posting of the following official with immediate effect:

क्र सं Sl. No.	कर्मचारियों का नाम और पदनाम Name and Designation of the officials (S/Shri/Smt)	Present Place of Posting	Place of posting now ordered
1	Masana Raja C, UDC (Emp D: 171587)	UDC, Co-ordination/ Benefits Branch. SRO, Coimbatore	UDC-C cum Caretaker, BO-Kattoor

In accordance with Hqrs Office Memorandum No.A-27/17/1/7th CPC/7/2017-E.III dated 28.07.2017, the above official is entitled to Extra Work Allowance at a uniform rate of 2% of the basic pay per month for a period of one year.

The official shall carry out the duties of Caretaker at BO-Kattoor, Kattoor Staff Quarters premises and TOR in addition to his regular duties. The Official shall take over the duties related to official properties, banners and such other duties that come under caretaker role.

The official is required to report through respective BM/Supdt PMD Branch to BO (PMD)/(Genl), SRO, Coimbatore for any matter pertaining to the Caretaking of the assigned premises

Necessary joining reports may be forwarded to all concerned branches

उप निदेशक (प्रशा.) / Dy. Director (Admin)
क.रा.बी.नि., उ.क्षे.का., कोयंबतूर-45
ESIC, SRO, COIMBATORE-45

**उप निदेशक (प्रशासन)
DY. DIRECTOR (A)**

सेवा मे/ To,

The Officials concerned.

प्रतिलिपि /Copy to,

- 1) All Branch Officers/Branches of SRO-Coimbatore
- 2) All concerned Branch Offices of SRO, Coimbatore
- 3) PA Section/OL/OO file/Per.File
- 4) ESIC Employees' Union, Coimbatore/Notice Board.